

Thank you for your interest in NM Juvenile Justice! We have received your registration for the conference. Please come to the registration desk at the Hotel Albuquerque early to pick up your name badge (it is your ticket in).

Here are a few registration policies you will need to be aware of:

**Wear your Name badge** as it is required admittance to all workshops and functions (including lunches).

**Registration Scholarships** are valid only if individual has registered on-line at [www.nmjicregistration.com](http://www.nmjicregistration.com) by 5 pm, November 16, 2007.

**Lodging Scholarships** are valid only if individual has booked a sleeping room in the individual's name at a conference hotel (Hotel Albuquerque or Best Western Rio Grande Inn) by November 16, 2007. If both hotels are full contact Mary DeLorenzo at [NMJJC07@msn.com](mailto:NMJJC07@msn.com) to find out the name of another conference hotel. Lodging scholarship recipients must register for the conference and attend.

**Scholarships are not transferable.** If you need to make a substitution you must do so IN WRITING prior to November 16, 2007 and you must receive a written confirmation that the substitution was granted. Email substitutions to [NMJJC07@msn.com](mailto:NMJJC07@msn.com) by November 16, 2007. After November 16, substitutions may be granted on a space available basis only.

**Cancellations for the conference** must be received in writing at [NMJJC07@msn.com](mailto:NMJJC07@msn.com) or faxed to 719-589-3092 by 5 pm on November 16, 2007. After November 16<sup>th</sup> all cancellations or no shows will incur a \$25 processing fee.

Registration is \$75 until 5 pm, November 16, 2007.

After November 16, 2007 a **late registration fee** will apply of an additional \$50 for a total of \$125 per registration. **A signed P.O. or a credit card number (visa, mc, or Discover) is required for late registration or to register on-site. Sorry no exceptions.**

If you have submitted a P.O. for the conference, please remember to submit your paperwork to get a check issued.

Make checks payable to:  
TAO Meetings, JJC  
NM CRS: 03-036793-00-0  
Vendor Number: 0000044947

Be sure to include the registrant's name on the check and on the P.O.  
Mail to TAO Meetings, 89 State Avenue, Alamosa, CO 81101

If you have any questions, please contact Mary DeLorenzo at [NMJJC07@msn.com](mailto:NMJJC07@msn.com)

Thank you for registering and we look forward to seeing you at the 2007 NM Juvenile Justice Conference!

Mary DeLorenzo, CMP  
Conference Logistics Coordinator  
2007 NM Juvenile Justice Conference  
December 5-7, 2007  
Hotel Albuquerque